



Brenda Sallee, IMT #2622  
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### **PAYMENT POLICY**

Each counseling session lasts 45-50 minutes. The set rate is \$50 per session, whether the session consists of one individual, a couple, or a family. When making your appointment, you will be scheduled only for one block of time, equaling a 45-50 minute session. IF you would like to schedule back to back appointments (one individual, one couple, for example) you may do so, but please realize, the fee will be \$50 per therapeutic hour = 45-50 minutes.

Cancellations must be made at least 24-hours in advance to avoid being charged for missed appointments. If your appointment is cancelled with 24-hour notice, another client may be able to fill that slot. Excessive short-notice cancellations and no-shows will impact appointment availability for all. For this reason, cancellations with fewer than 24-hour notice and no-shows will be charged a \$25 fee. Exceptions are made for emergent situations. Payment is due at each session unless prior arrangements have been made.

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<b>Client Signature</b>	<b>Date</b>	<b>Counselor Signature</b>	<b>Date</b>
		Brenda Sallee	

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**Client's printed name**

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Signature of parent/guardian    Date  
(For minors/dependents)